

Item 9800 Augmentation for Employee Compensation Summary Sheet
(Dollars in Thousands)

Org Code _____
Department Name _____

	- A -	- B -	- C - (A + B)	- D -	- E - (C + D)
	Current Year 2011-12				
<u>Description</u>	Amount of Change	Salary Savings	Net Change	Staff Benefits	Total Adjustment
1. Health Benefits Adjustment	n/a	n/a	n/a	\$	\$
2. Miscellaneous and Special Salary Adjustments	\$	\$	\$	\$	\$
SUBTOTAL			\$	\$	\$
3. Interagency Agreements					\$
CURRENT YEAR TOTAL:					\$0
Fund Split	General Fund	Special Fund	Non Governmental Cost Fund	Reimbursements	Total
Total By Fund Class:	\$0	\$0	\$0	\$0	\$0

	- A -	- B -	- C - (A + B)	- D -	- E - (C + D)
	Budget Year 2012-13				
<u>Description</u>	Amount of Change	Salary Savings	Net Change	Staff Benefits	Total Adjustment
1. Health Benefits Adjustment	n/a	n/a	n/a	\$	\$
2. Miscellaneous and Special Salary Adjustments	\$	\$	\$	\$	\$
SUBTOTAL			\$	\$	\$
3. Interagency Agreements					\$
BUDGET YEAR TOTAL:					\$0
Fund Split	General Fund	Special Fund	Non Governmental Cost Fund	Reimbursements	Total
Total By Fund Class:	\$0	\$0	\$0	\$0	\$0

Please note all highlighted cells retrieve data from cells contained in this sheet and/or workbook

Due to your Finance budget analyst no later than COB Wednesday, October 12, 2011.

FINANCE USE ONLY	
Budget Analyst _____ (please print)	phone extension _____
Principal _____ (please print)	phone extension _____
Excel Tracking Document <input type="checkbox"/>	date _____ ECU Analyst _____

Item 9800 Augmentation for Employee Compensation Summary Sheet
(Dollars in Thousands)

Attachment 1

Org Code

Department Name

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Item 9800 Augmentation for Employee Compensation List of Bargaining Units

Unit Number	Union	Description
1	Service Employees International Union (SEIU)	Professional, Administrative, Financial and Staff Services
2	California Attorneys, Admin Law Judges & Hearing Officers in State Employment (CASE)	Attorneys and Hearing Officers
3	Service Employees International Union (SEIU)	Education and Library
4	Service Employees International Union (SEIU)	Office and Allied
5	California Association of Highway Patrolmen (CAHP)	Highway Patrol
6	California Correctional Peace Officers Association (CCPOA)	Corrections
7	California Statewide Law Enforcement Association (CSLEA)	Protective Services and Public Safety
8	California Department of Forestry Firefighters (CDF Firefighters)	Firefighters
9	Professional Engineers in California Government (PECG)	Professional Engineers
10	California Association of Professional Scientists (CAPS)	Professional Scientific
11	Service Employees International Union (SEIU)	Engineering and Scientific Technicians
12	International Union of Operating Engineers (IUOE)	Craft and Maintenance
13	International Union of Operating Engineers (IUOE)	Stationary Engineers
14	Service Employees International Union (SEIU)	Printing Trades
15	Service Employees International Union (SEIU)	Allied Services
16	Union of American Physicians and Dentists (UAPD)	Physician, Dentist and Podiatrists
17	Service Employees International Union (SEIU)	Registered Nurses
18	California Association of Psychiatric Technicians (CAPT)	Psychiatric Technicians
19	American Federation of State, County and Municipal Employees (AFSCME)	Health and Social Services / Professional
20	Service Employees International Union (SEIU)	Medical and Social Services
21	Service Employees International Union (SEIU)	Educational Consultant and Library

Item 9800 Augmentation for Employee Compensation List of Eligible Adjustments

Adjustment Number	CBID	Class Code	Description	Effective Date	Adjustment	MOU, PML/PL#
1	R05, S05, M05	ALL	2% Step at Max	1/1/2012	Multiply base pay of qualified employees by 2% for 6 months in 2011-12 and 12 months in 2012-13.	Not released yet
2	R06	Working Class Title: DJJ Institutional Parole Agent & Case Manager	Night Shift Differential Increase by \$0.50	4/1/2011	Contact your Finance budget analyst to determine eligibility and multiply \$0.50 for each eligible employee by qualifying hours for 12 months.	MOU (Pay Diff 85)
3	R06	Working Class Title: DJJ Institutional Parole Agent & Case Manager	Weekend Shift Differential Increase by \$0.65	4/1/2011	Contact your Finance budget analyst to determine eligibility and multiply \$0.65 for each eligible employee by qualifying hours for 12 months.	MOU and PL not released yet (Pay Diff 190)
4	R06	ALL (at the California Correctional Center, the High Desert State Prison, and the Pelican Bay State Prison)	Non-PERSable Recruitment and Retention Incentive	7/1/2011	\$200 per month for each eligible employee (subject to Medicare only). This adjustment should only be scheduled in the current year. Any budget year adjustments will be carried in Item 9800 to be disbursed in 2012-13.	PL 11-18
5	R08, S08, M08	ALL	4-5% Step at Max	1/1/2012	For employees in the PO/FF retirement category, multiply base pay of qualified employees by 4% for 6 months in 2011-12 and 12 months in 2012-13; for employees in the MISC retirement category, multiply base pay of qualified employees by 5% for 6 months in 2011-12 and 12 months in 2012-13.	Not released yet
6	R12, R16, R18, R19	ALL	5% Step at Max	1/1/2012	Multiply base pay of qualified employees by 5% for 6 months in 2011-12 and 12 months in 2012-13.	Not released yet
7	R13	ALL 24/7 facilities	6 Holidays with Premium Time	4/1/2011	Contact your Finance budget analyst for your adjustment.	PML 2011-020
8	All except R12 and R18	See Attachment 3a and 3b	Health, Dental, and Vision Benefits	12/1/2011	Based on the criteria on attachment 3a, multiply the specific enrollment by the party rate in attachment 3b. Calculations should be included on attachment 5.	MOU, PML 2010-040, 2011-022, and 2011-036

Item 9800 Augmentation for Employee Compensation Health Adjustment Instructions

CBID	Description	Effective Date	2011-12 Adjustment	2012-13 Adjustment	MOU, PML, PL#
R01, R03, R04, R10, R11, R14, R15, R16, R17, R19, R20, R21	Health, Dental, and Vision Benefits 80/80 Formula	12/1/2011	Multiply the specific BU enrollment by the 2012 party rate by 7 months	Multiply the specific BU enrollment by the 2012 party rate by 12 months	PML 2011-036
R02	Health, Dental, and Vision Benefits 80/80 CoBen	6/1/2011	Multiply the specific BU enrollment by the 2011 party rate by 12 months. Multiply the specific BU enrollments by the 2012 party rate by 7 months.	Multiply the specific BU enrollment by the 2011 party rate by 12 months. Multiply the specific BU enrollments by the 2012 party rate by 12 months.	PML 2011-022 and 2011-036
R05, R08, R09	Health, Dental and Vision Benefits 85/80 Formula	12/1/2011	Multiply the specific BU enrollment by the 2012 party rate by 7 months	Multiply the specific BU enrollment by the 2012 party rate by 12 months	PML 2011-036
R06	Health, Dental, and Vision Benefits 80/80 Flat Dollar	6/1/2011	Multiply the specific BU enrollment by the 2011 Health party rate by 12 months. Multiply the specific BU enrollment by the 2012 Health party rate by 7 months.	Multiply the specific BU enrollment by the 2011 Health party rate by 12 months. Multiply the specific BU enrollment by the 2012 Health party rate by 12 months.	MOU, PML 2010-040, 2011-022, and 2011-036
R07	Health, Dental, and Vision Benefits 80/80 CoBen	6/1/2011	Multiply the specific BU enrollment by the 2011 party rate by 12 months. Multiply the specific BU enrollments by the 2012 party rate by 7 months.	Multiply the specific BU enrollment by the 2011 party rate by 12 months. Multiply the specific BU enrollments by the 2013 party rate by 7 months.	PML 2011-022 and 2011-036
R13	Health, Dental, and Vision Benefits 80/80 Flat Dollar	12/1/2011	Multiply the specific BU enrollment by the 2011 party rate by 12 months. Multiply the specific BU enrollments by the 2012 party rate by 7 months.	Multiply the specific BU enrollment by the 2011 party rate by 12 months. Multiply the specific BU enrollments by the 2012 party rate by 12 months.	PML 2011-022 and 2011-036
Excluded	Health, Dental, and Vision Benefits 85/80 CoBen	12/1/2011	Multiply the specific BU enrollment by the 2012 party rate by 7 months	Multiply the specific BU enrollment by the 2012 party rate by 12 months	PML 2011-036

Note: Health adjustments are based on actual enrollment data - provide this backup to your Finance budget analyst.

Item 9800 Augmentation for Employee Compensation Health Adjustment Detail

CBID	Formula	2011 RATES			2012 RATES		
		1-Party	2-Party	3-Party	1-Party	2-Party	3-Party
R01, R03, R04, R10, R11, R14, R15, R16, R17, R19, R20, R21	80/80	\$0	\$0	\$0	\$19	\$40	\$50
R02	80/80	\$43	\$110	\$157	\$19	\$40	\$50
R05, R08, R09	85/80	\$0	\$0	\$0	\$20	\$41	\$52
R06	80/80	\$56	\$121	\$161	\$75	\$159	\$209
R07	80/80	\$66	\$133	\$180	\$19	\$40	\$50
R13	80/80	\$62	\$126	\$170	\$19	\$40	\$50
Excluded	85/80	\$0	\$0	\$0	\$21	\$41	\$52

CBID	2011 INCREASE
R06 Dental	\$24.73
R06 Vision	\$0.54

Note: Health adjustments are based on actual enrollment data - provide this backup to your Finance budget analyst.

Item 9800 Augmentation for Employee Compensation Miscellaneous and Special Salary Adjustments

(Whole Dollars)

0
Org Code
0
Department Name

								A	B	C	D	E
								(A + B)		(C + D)		
Adjustment Number ^a	CBID ^b	Class Code ^c	Effective Date ^d	Brief Description ^e	Number of Positions ^f	Salary Base ^g	Amount of Adjustment ^h	Amount of Change ⁱ	Salary Savings ^j	Net Change ^k	Staff Benefits ^l	Total Adjustment
										0		0
										0		0
										0		0
										0		0
										0		0
CURRENT YEAR TOTAL (2011-12):								0	0	0	0	0

Add additional lines, if necessary, above last row of data to maintain totals.

Attach all supporting documentation.

Salary Savings Rate: #DIV/0!

Staff Benefits Rate: #DIV/0!

Keep in mind that adjustments may be reflected as hourly, monthly, or annually. Please be sure to convert calculations to same time periods when making the adjustments and that they reflect full adjustments applicable in each fiscal year.

^a The Adjustment Number is the identifier unique to each Miscellaneous and Special Salary Adjustment included on Attachment 3. Departments must include the corresponding identifier for each adjustment requested.

^b The Collective Bargaining Identification (CBID) number (e.g., R01, M01, C01, S01, E97).

^c Each classification has been assigned a classification code consisting of four digits. The classification code must be entered for all special salary adjustments unless designated "All" or "All less..." on Attachment 3, in which case "various" can be used in lieu of a class code.

^d The effective date is the date that the adjustment is effective as detailed in the MOUs and on Attachment 3.

^e Please provide a brief description of the adjustment. Use descriptions outlined on Attachment 3; however, if additional specificity is required, please summarize. For example, if a department has an employee who is entitled to the "\$2,400 per year Recruitment and Retention Differential for Salinas Valley", a more concise description might be "\$2,400 R&R - Salinas".

^f Departments should display the number of positions in the classification that are affected by the adjustment.

^g **For the 2011-12 and 2012-13 salary base, use the current year (2011-12) of the 2012-13 7A. In addition, remove major one-time reductions such as program eliminations from the 2011-12 base.**

^h Enter the amount of the adjustment (e.g., "5%" for a five percent salary increase, "\$1,200" for the full-year cost of a \$100/month differential).

ⁱ This column reflects the calculation of the salary base multiplied by the percent adjustment or differential multiplied by the number of eligible employees. This will be **positive** number.

^j Departments are to use the 2011-12 budgeted salary savings rates included in the first pass of the 2012-13 Governor's Budget Spreadsheet. This will be **negative** number.

^k The "Net Change" is the amount of change offset by any salary savings. The "Current Year Total" and the "Budget Year Total" must tie to the "Net Change" column of Attachment 1.

^l Include applicable staff benefits (e.g., OASDI, Medicare, and retirement contributions) **on the net change only**. Each department must use the current year employer retirement contribution rate applicable to their employees. In addition, departments with employees in multiple retirement categories (e.g., Tier I and Tier II) must prepare separate calculations based on the applicable retirement category. The revised retirement rates are reflected in Control Section 3.60. The "Current Year Total" must tie to the "Staff Benefits" column on Line 2 of Attachment 1.

*****Please note all highlighted cells retrieve data from cells contained in this sheet and/or workbook*****

Due to your Finance budget analyst no later than COB Wednesday, October 12, 2011.

Item 9800 Augmentation for Employee Compensation Miscellaneous and Special Salary Adjustments

(Whole Dollars)

0
Org Code
0
Department

								A	B	C	D	E
								(A + B)			(C + D)	
Adjustment Number ^a	CBID ^b	Class Code ^c	Effective Date ^d	Brief Description ^e	Number of Positions ^f	Salary Base ^g	Amount of Adjustment ^h	Amount of Change ⁱ	Salary Savings ^j	Net Change ^k	Staff Benefits ^l	Total Adjustment
										0		0
										0		0
										0		0
										0		0
										0		0

BUDGET YEAR TOTAL (2012-13):

0	0	0	0	0
---	---	---	---	---

Add additional lines, if necessary, above last row of data to maintain totals.

Salary Savings Rate: #DIV/0!

Attach all supporting documentation.

Staff Benefits Rate: #DIV/0!

Keep in mind that adjustments may be reflected as hourly, monthly, or annually. Please be sure to convert calculations to same time periods when making the adjustments and that they reflect full adjustments applicable in each fiscal year.

^a The Adjustment Number is the identifier unique to each Miscellaneous and Special Salary Adjustment included on Attachment 3. Departments must include the corresponding identifier for each adjustment requested.

^b The Collective Bargaining Identification (CBID) number (e.g., R01, M01, C01, S01, E97).

^c Each classification has been assigned a classification code consisting of four digits. The classification code must be entered for all special salary adjustments unless designated "All" or "All less..." on Attachment 3, in which case "various" can be used in lieu of a class code.

^d The effective date is the date that the adjustment is effective as detailed in the MOUs and on Attachment 3.

^e Please provide a brief description of the adjustment. Use descriptions outlined on Attachment 3; however, if additional specificity is required, please summarize. For example, if a department has an employee who is entitled to the "\$2,400 per year Recruitment and Retention Differential for Salinas Valley", a more concise description might be "\$2,400 R&R - Salinas".

^f Departments should display the number of positions in the classification that are affected by the adjustment.

^g **For the 2011-12 and 2012-13 salary base, use the current year (2011-12) of the 2012-13 7A. In addition, remove major one-time reductions such as program eliminations from the 2011-12 base.**

^h Enter the amount of the adjustment (e.g., "5%" for a five percent salary increase, "\$1,200" for the full-year cost of a \$100/month differential).

ⁱ This column reflects the calculation of the salary base multiplied by the percent adjustment or differential multiplied by the number of eligible employees. This will be **positive** number.

^j Departments are to use the 2011-12 budgeted salary savings rates included in the first pass of the 2012-13 Governor's Budget Spreadsheet. This will be **negative** number.

^k The "Net Change" is the amount of change offset by any salary savings. The "Current Year Total" and the "Budget Year Total" must tie to the "Net Change" column of Attachment 1.

^l Include applicable staff benefits (e.g., OASDI, Medicare, and retirement contributions) **on the net change only**. Each department must use the current year employer retirement contribution rate applicable to their employees. In addition, departments with employees in multiple retirement categories (e.g., Tier I and Tier II) must prepare separate calculations based on the applicable retirement category. The revised retirement rates are reflected in Control Section 3.60. The "Budget Year Total" must tie to the "Staff Benefits" column on Line 2 of Attachment 1.

*****Please note all highlighted cells retrieve data from cells contained in this sheet and/or workbook*****

Due to your Finance budget analyst no later than COB Wednesday, October 12, 2011.

Item 9800 Augmentation for Employee Compensation Current Year Health Benefit Adjustment Worksheet

(Whole Dollars)

0

Org Code

0

Department Name

CBID ^a	Enrollment Status	Number of Enrollees ^b	2011 Change in Employer's Maximum Monthly Contribution ^c	Months	2012 Change in Employer's Maximum Monthly Contribution ^c	Months	Total
R01, R03, R04, R10, R11, R14, R15, R16, R17, R19, R20, R21	Single				\$19	7	0
	2-Party				\$40	7	0
	Family				\$50	7	0
R02	Single		\$43	12	\$19	7	0
	2-Party		\$110	12	\$40	7	0
	Family		\$157	12	\$50	7	0
R05, R08, R09	Single				\$20	7	0
	2-Party				\$41	7	0
	Family				\$52	7	0
R06	Single		\$81	12	\$75	7	0
	2-Party		\$146	12	\$159	7	0
	Family		\$186	12	\$209	7	0
R07	Single		\$66	12	\$19	7	0
	2-Party		\$133	12	\$40	7	0
	Family		\$180	12	\$50	7	0
R13	Single		\$62	12	\$19	7	0
	2-Party		\$126	12	\$40	7	0
	Family		\$170	12	\$50	7	0
Excludeds	Single				\$21	7	0
	2-Party				\$41	7	0
	Family				\$52	7	0
CURRENT YEAR ^d :							0

^a The Collective Bargaining Identification (CBID) number (e.g., R01, M01, C01, S01, E97).

^b Departments are to enter the number of employees currently enrolled in either Single, 2-Party, or Family plans. Employees opting for the cash value (FlexElect Cash Option) must be excluded from the amount entered under the "Number of Enrollees." **Supporting documents identifying actual enrollee data must be provided to your Finance budget analyst.**

^c Represents the increase in the State employer's maximum monthly contribution for health benefits (Refer to Attachment 3).

^d The "Current Year Total" and "Budget Year Total" must tie to the "Staff Benefits" column on Line 1 of Attachment 1.

*****Please note all highlighted cells retrieve data from cells contained in this sheet and/or workbook*****

Due to your Finance budget analyst no later than COB Wednesday, October 12, 2011

Item 9800 Augmentation for Employee Compensation Budget Year Health Benefit Adjustment Worksheet

(Whole Dollars)

0
Org Code
0
Department Name

CBID ^a	Enrollment Status	Number of Enrollees ^b	2011 Change in Employer's Maximum Monthly Contribution ^c	Months	2012 Change in Employer's Maximum Monthly Contribution ^c	Months	Total
R01, R03, R04, R10, R11, R14, R15, R16, R17, R19, R20, R21	Single				\$19	12	0
	2-Party				\$40	12	0
	Family				\$50	12	0
R02	Single		\$43	12	\$19	12	0
	2-Party		\$110	12	\$40	12	0
	Family		\$157	12	\$50	12	0
R05, R08, R09	Single				\$20	12	0
	2-Party				\$41	12	0
	Family				\$52	12	0
R06	Single		\$81	12	\$75	12	0
	2-Party		\$146	12	\$159	12	0
	Family		\$186	12	\$209	12	0
R07	Single		\$66	12	\$19	12	0
	2-Party		\$133	12	\$40	12	0
	Family		\$180	12	\$50	12	0
R13	Single		\$62	12	\$19	12	0
	2-Party		\$126	12	\$40	12	0
	Family		\$170	12	\$50	12	0
Excludeds	Single				\$21	12	0
	2-Party				\$41	12	0
	Family				\$52	12	0

BUDGET YEAR^d: **0**

^a The Collective Bargaining Identification (CBID) number (e.g., R01, M01, C01, S01, E97).

^b Departments are to enter the number of employees currently enrolled in either Single, 2-Party, or Family plans. Employees opting for the cash value (FlexElect Cash Option) must be excluded from the amount entered under the "Number of Enrollees." **Supporting documents identifying actual enrollee data must be provided to your Finance budget analyst.**

^c Represents the increase in the State employer's maximum monthly contribution for health benefits (Refer to Attachment 3).

^d The "Current Year Total" and "Budget Year Total" must tie to the "Staff Benefits" column on Line 1 of Attachment 1.

Please note all highlighted cells retrieve data from cells contained in this sheet and/or workbook

Due to your Finance budget analyst no later than COB Wednesday, October 12, 2011

Item 9800 Augmentation for Employee Compensation Interagency Agreement Worksheet

(Whole Dollars)

0

Org Code

0

Department Name

- A - - B - - C -
(A + B)

- D - - E -
(D + E + F = C) - F -

Interagency Agreement Number ^a	Contracting Department Org Code	Reimbursed Department Org Code	Salary Base ^b	Amount of Change ^c	Staff Benefits ^d	Total Compensation Adjustment ^e	General Fund ^f	Special Fund ^f	Nongov't Cost Fund ^f
1.						0			
2.						0			
3.						0			
4.						0			
5.						0			

CURRENT YEAR 2011-12 TOTAL^g: **0** **0** **0** **0**

Note: Contracting departments should complete this worksheet after coordinating with the reimbursed department to determine the correct adjustment amount. The total adjustment for each individual interagency agreement must meet or exceed \$10,000 to be included on Attachment 6.

^a For the reimbursed departments, the interagency agreement amounts must be reflected in the reimbursed department's reimbursement schedules contained in the appropriate item(s) to be eligible for an employee compensation allocation. For the contracting departments, the interagency agreement amounts must be reflected in the contracting department's General Fund, special fund, or nongovernmental cost fund schedules contained in the appropriate item(s) to be eligible for an employee compensation allocation.

^b For the 2011-12 and 2012-13 salary base, use the current year (2011-12) of the 2012-13 7A, enter the total amount of salaries and wages to be paid under the provisions of the interagency agreement prior to applying the adjustments specified in this Budget Letter. These amounts should also reflect the amount net of salary savings.

^c Enter the respective total amount of change for the 2011-12 and 2012-13 employee compensation adjustments as specified in this Budget Letter for the interagency agreement.

^d Include applicable staff benefits (e.g., OASDI, Medicare, and retirement contributions). Each department must use the current year employer retirement contribution rate applicable to their employees. In addition, departments with employees in multiple retirement categories (e.g., Tier I and Tier II) must prepare separate calculations based on the applicable retirement category. The revised retirement rates are reflected in Control Section 3.60.

^e For the contracting department, the sum of General Fund, Special Fund, and Nongovernmental Cost Fund must equal the Total Compensation Adjustment.

^f Refer to the Uniform Codes Manual, Numerical Fund Listing (<http://www.dof.ca.gov/html/calstars/ucm/20fundnum.pdf>), to determine the correct classification of a fund (General Fund, Special Fund, or Nongovernmental Cost Fund). **Categorize Federal Funds and Bond Funds as Nongovernmental Cost Funds. For example XXXX-XXX-0001 General Fund, XXXX-XXX-0494 Special Fund, and XXXX-XXX-0988 Nongovernmental Cost Funds. Please ensure that the fund classification is correct.**

^g Contracting departments should include this total as OE&E on the Expenditures by Category. Reimbursed departments should include this total as salaries and benefits in the Expenditures by Category (see Attachment A for treatment of budget documents).

Please note all highlighted cells retrieve data from cells contained in this sheet and/or workbook

Due to your Finance budget analyst no later than COB Wednesday, October 12, 2011.

Item 9800 Augmentation for Employee Compensation Interagency Agreement Worksheet

(Whole Dollars)

0
Org Code
0
Department Name

			- A -	- B -	- C - (A + B)	- D -	- E - (D + E + F = C)	- F -	
Interagency Agreement Number ^a	Contracting Department Org Code	Reimbursed Department Org Code	Salary Base ^b	Amount of Change ^c	Staff Benefits ^d	Total Compensation Adjustment ^e	General Fund ^f	Special Fund ^f	Nongov't Cost Fund ^f
1. _____	_____	_____	_____	_____	_____	0	_____	_____	_____
2. _____	_____	_____	_____	_____	_____	0	_____	_____	_____
3. _____	_____	_____	_____	_____	_____	0	_____	_____	_____
4. _____	_____	_____	_____	_____	_____	0	_____	_____	_____
5. _____	_____	_____	_____	_____	_____	0	_____	_____	_____
BUDGET YEAR 2012-13 TOTAL ^g :						0	0	0	0

Note: Contracting departments should complete this worksheet after coordinating with the reimbursed department to determine the correct adjustment amount. The total adjustment for each individual interagency agreement must meet or exceed \$10,000 to be included on Attachment 6.

^a For the reimbursed departments, the interagency agreement amounts must be reflected in the reimbursed department's reimbursement schedules contained in the appropriate item(s) to be eligible for an employee compensation allocation. For the contracting departments, the interagency agreement amounts must be reflected in the contracting department's General Fund, special fund, or nongovernmental cost fund schedules contained in the appropriate item(s) to be eligible for an employee compensation allocation.

^b For the 2011-12 and 2012-13 salary base, use the current year (2011-12) of the 2012-13 7A, enter the total amount of salaries and wages to be paid under the provisions of the interagency agreement prior to applying the adjustments specified in this Budget Letter. These amounts should also reflect the amount net of salary savings.

^c Enter the respective total amount of change for the 2011-12 and 2012-13 employee compensation adjustments as specified in this Budget Letter for the interagency agreement.

^d Include applicable staff benefits (e.g., OASDI, Medicare, and retirement contributions). Each department must use the current year employer retirement contribution rate applicable to their employees. In addition, departments with employees in multiple retirement categories (e.g., Tier I and Tier II) must prepare separate calculations based on the applicable retirement category. The revised retirement rates are reflected in Control Section 3.60.

^e For the contracting department, the sum of General Fund, Special Fund, and Nongovernmental Cost Fund must equal the Total Compensation Adjustment.

^f Refer to the Uniform Codes Manual, Numerical Fund Listing (<http://www.dof.ca.gov/html/calstars/ucm/20fundnum.pdf>), to determine the correct classification of a fund (General Fund, Special Fund, or Nongovernmental Cost Fund). **Categorize Federal Funds and Bond Funds as Nongovernmental Cost Funds. For example XXXX-XXX-0001 General Fund, XXXX-XXX-0494 Special Fund, and XXXX-XXX-0988 Nongovernmental Cost Funds. Please ensure that the fund classification is correct.**

^g Contracting departments should include this total as OE&E on the Expenditures by Category. Reimbursed departments should include this total as salaries and benefits in the Expenditures by Category (see Attachment A for treatment of budget documents).

Please note all highlighted cells retrieve data from cells contained in this sheet and/or workbook

Due to your Finance budget analyst no later than COB Wednesday, October 12, 2011.

Item 9800 Augmentation for Employee Compensation Scheduling Worksheet **Current Year (2011-12)** (Rounded to Whole Dollars)

0

Org Code

0

Department Name

	ITEMS OF APPROPRIATION ^a	Individual Item Adjustments (whole dollars)	Subtotals	Total Adjustment
Main Support Item:			\$0	
	Program Categories		(Main Support Subtotal)	
		\$		
		\$		
		\$		
		\$		
	Reimbursements	\$		
Independent or Subsidiary Items:		\$	\$0	
(unscheduled or item/program categories)		\$	(Independent/Subsidiary Subtotal)	
(add additional lines here for more items and/or programs)		\$		
		\$		
		\$		
		\$		
		\$		
		\$		
		\$		
Reimbursements		\$	\$0	
		\$	(Reimbursements Subtotal)	
		\$		
		\$		
Total Employee Compensation Adjustment, All Funds^b			\$0	

^a Enter the organization code, reference number, fund number, and program number for each item of appropriation (e.g., XXXX-YYY-ZZZZ - Program 10), see attached example. **If necessary, insert more lines, do not add new sections in order to include all adjustments.** There should only be three categories-Main, Independent/Subsidiary, and Reimbursements.

^b The Main Support, Independent or Subsidiary, and Reimbursement items **must tie** (round) to the Planning Estimate worksheet (Attachment 8).

*****Please note all highlighted cells retrieve data from cells contained in this sheet and/or workbook*****

Due to your Finance budget analyst no later than COB Wednesday, October 12, 2011.

Department Name

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Item 9800 Augmentation for Employee Compensation Scheduling Worksheet
Current Year Example
(Rounded to Whole Dollars)

1234

Org Code

Department of Example

Department Name

	ITEMS OF APPROPRIATION ^a	Individual Item Adjustments (whole dollars)	Subtotals	Total Adjustment
Main Support Item:	1234-001-0001		\$120,245	
	Program Categories		(Main Support Subtotal)	
	10 - Program ABC	\$ 68,242		
	20 - Program DEF	\$ 40,001		
	30 - Program GHI	\$ 20,002		
	40 - Program JKL	\$ 10,001		
	50.01 - Administration	\$ 3,003		
	50.02 - Distributed Admin	\$ -3,003		
	Reimbursements	\$ -18,001		
Independent or Subsidiary Items:	1234-001-0494 - (10)	\$ 50,001	\$80,006	
(unscheduled or item/program categories)	1234-001-0797 - (10)	\$ 10,002	(Independent/Subsidiary Subtotal)	
(add additional lines here for more items and/or programs)	1234-001-0890 - (10)	\$ 10,003		
	1234-001-0988 - (10)	\$ 10,004		
	1234-001-0988 - (20)	\$ 10,002		
	1234-501-0988 - (45)	\$ 10,001		
	1234-502-0995	\$ -20,007		
Reimbursements	1234-501-0995	\$ 18,001	\$38,008	
	1234-502-0995	\$ 20,007	(Reimbursements Subtotal)	
		\$		
Total Reduction for Employee Compensation Adjustment, All Funds^b				\$238,259

^a Enter the organization code, reference number, fund number, and program number for each item of appropriation (e.g., XXXX-YYY-ZZZZ - Program 10), see attached example. **If necessary, insert more lines, do not add new sections in order to include all adjustments.** There should only be three categories-Main, Independent/Subsidiary, and Reimbursements.

^b The Main Support, Independent or Subsidiary, and Reimbursement items **must tie** (round) to the Planning Estimate worksheet (Attachment 8).

Please note all highlighted cells retrieve data from cells contained in this sheet and/or workbook

Due to your Finance budget analyst no later than COB Wednesday, October 12, 2011.

Item 9800 Augmentation for Employee Compensation Scheduling Worksheet
Budget Year Example
(Rounded to Thousands)

1234

Org Code

Department of Example

Department Name

	ITEMS OF APPROPRIATION ^a	Individual Item Adjustments (whole dollars)	Subtotals	Total Adjustment
Main Support Item:	1234-001-0001		\$120,000	
	Program Categories		(Main Support Subtotal)	
	10 - Program ABC	\$ 68,000		
	20 - Program DEF	\$ 40,000		
	30 - Program GHI	\$ 20,000		
	40 - Program JKL	\$ 10,000		
	50.01 - Administration	\$ 3,000		
	50.02 - Distributed Admin	\$ -3,000		
	Reimbursements	\$ -18,000		
Independent or Subsidiary Items:	1234-001-0494 - (10)	\$ 50,000	\$80,000	
(unscheduled or item/program categories)	1234-001-0797 - (10)	\$ 10,000	(Independent/Subsidiary Subtotal)	
(add additional lines here for more items and/or programs)	1234-001-0890 - (10)	\$ 10,000		
	1234-001-0988 - (10)	\$ 10,000		
	1234-001-0988 - (20)	\$ 10,000		
	1234-501-0988 - (45)	\$ 10,000		
	1234-502-0995	\$ -20,000		
Reimbursements	1234-501-0995	\$ 18,000	\$38,000	
	1234-502-0995	\$ 20,000	(Reimbursements Subtotal)	
		\$		
Total Reduction for Employee Compensation Adjustment, All Funds^b				\$238,000

^a Enter the organization code, reference number, fund number, and program number for each item of appropriation (e.g., XXXX-YYY-ZZZZ - Program 10), see attached example. **If necessary, insert more lines, do not add new sections in order to include all adjustments.** There should only be three categories-Main, Independent/Subsidiary, and Reimbursements.

^b The Main Support, Independent or Subsidiary, and Reimbursement items **must tie** (round) to the Planning Estimate worksheet (Attachment 8).

Please note all highlighted cells retrieve data from cells contained in this sheet and/or workbook

Due to your Finance budget analyst no later than COB Wednesday, October 12, 2011.

Item 9800 Augmentation for Employee Compensation Planning Estimate Worksheet

(Dollars in Thousands)

0

Org Code

0

Department Name

	Item of Appropriation ^a	Fund Class ^b	2011-12 PE Line 0110 Adjustment	2011-12 PE Line 0120 Adjustment	2011-12 PE Line 0700 Adjustment	2012-13 PE Line 0110 Adjustment	2012-13 PE Line 0120 Adjustment	2012-13 PE Line 0700 Adjustment
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
Total ^c					\$0			\$0

	Salaries Total	Staff Benefits Total	Interagency Agreement Total	Salaries Total	Staff Benefits Total	Interagency Agreement Total
Subtotals	\$0	\$0	\$0	0	\$0	\$0

Fund Classification

GF	\$0	GF	\$0
SF	\$0	SF	\$0
NGC	\$0	NGC	\$0
R	\$0	R	\$0
Total	\$0	Total	\$0

^a Enter the organization code, reference number, fund number, and fund class (e.g., XXXX-YYY-ZZZZ) for each Item of Appropriation. If there is a transfer or an agency secretary adjustment, please indicate all affected (budget act and non-budget act) items; due to fund transfers, it is possible that there will be both positive and negative amounts listed for the same adjustment.

^b Refer to the Uniform Codes Manual, Numerical Fund Listing (<http://www.dof.ca.gov/html/calstars/ucm/20fundnum.pdf>), to determine the correct classification of a fund. **Categorize Federal Funds and Bond Funds as Nongovernmental Cost Funds and identify Reimbursements separately. Use GF, SF, NGC or R for the fund classification in this column. For example XXXX-XXX-0001 GF, XXXX-XXX-0494 SF, XXXX-XXX-0988 NGC, and XXXX-50X-0995 R. Please ensure that the fund classification is correct.**

^c The 2011-12 and 2012-13 totals (in thousands) must tie to Attachment 6 (in whole dollars) when converted to thousands.

*Unhide additional lines if necessary. Be sure to maintain formulas and totals by unhiding rows the line before the total.

Please note all highlighted cells retrieve data from cells contained in this sheet and/or workbook

Due to your Finance budget analyst no later than COB Wednesday, October 12, 2011.

Item 9800 Augmentation for Employee Compensation Crossties

0

Org Code

0

Department Name

Description	Current Year	Budget Year
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1 Miscellaneous and Special Salary Adjustments Amount of Change - 4 Current Year Total Amount of Change	0	0
1 Miscellaneous and Special Salary Adjustments Salary Savings - 4 Current Year Total Salary Savings	0	0
1 Miscellaneous and Special Salary Adjustments Net Change - 4 Current Year Total Net Change	0	0
1 Miscellaneous and Special Salary Adjustments Staff Benefits - 4 Current Year Total Staff Benefits	0	0
1 Miscellaneous and Special Salary Adjustments Total Adjustment - 4 Current Year Total Adjustment	0	0
1 Interagency Agreement Total Cost - 6 Total Compensation Adjustment	0	0
1 Health Benefits Adjustment Staff Benefits - 5 Total	0	0
1 Total Cost - 7 Total Adjustment, All Funds	0	0
1 Total Cost - 1 Total By Fund Class	0	0
7 Total Adjustment, All Funds - 8 Total Adjustment, All Funds	0	0
8 Total Adjustment, All Funds - 8 Fund Classification Total	0	0

Due to your Finance budget analyst no later than COB Wednesday, October 12, 2011.